

**Skeebey Parish Council DRAFT MINUTES.**

**Extraordinary Meeting held in Skeebey Jubilee Village Hall Wednesday 20th May 2026 following the Annual Parish Meeting**

**PRESENT:** Cllr J Frankland (Chairman), Cllr Morton, Cllr Angus Thompson

**IN ATTENDANCE:** C Liversedge-Gell (Parish Clerk) 3 members of the public

Minute	Item	Summary	Detail/Action	Action/By Who
20/05-01-01	Apologies		None	Completed
20/05-02-01	Declarations of Interest		<b>RESOLVED</b> - None recorded.	Completed
20/05-03-01	Minutes of last meeting		<b>RESOLVED</b> - The Minutes of the Meeting of the Council held on Thursday 2nd April 2026 were approved and signed by JF as a true record of that meeting.	Completed
20/05-04-01	Parish Clerk Contract of Employment		<b>RESOLVED</b> - The appointment of Charlotte Liversedge-Gell as Parish Clerk/Proper Officer/Responsible Financial Officer was approved and the Contract of Employment signed	Completed
20/05-05-01	To consider casual Parish Councillor vacancies		<b>RESOLVED</b> - Mr Joe Ayre (JA) applied to the PC with a letter and application form received. JF proposed, NMI seconded resulting in an absolute majority. JF declared that JA was successful and duly co-opted onto the PC with immediate effect. JA signed their Page 1 of 4 Declaration of Acceptance of Office and joined the meeting. JA to complete Declaration of Interests to be submitted to NYC and published on the PC website. Clerk to arrange .gov.uk email setup for JA.	CLG
20/05-06-01	Public Participation		<b>RESOLVED</b> - VHC raised the question about the cost of electricity being used to power the defib and the clock. JF asked the VHC to contact the Clerk with details on the cost and how much they believe the PC should be contributing and it can be raised as an Agenda item at a future meeting.	VHC / CLG
20/05-06-02	Public Participation		<b>RESOLVED</b> - A resident raised the issue of the limb of a Tree on the VG overhanging where the dog waste bin is at the entrance to Springfield. It is creating a hazard and almost reaching the road. It was resolved to discuss this under the Village Green agenda item at the next meeting.	PC
20/05-07	To receive information on the following matters & decide on further action where necessary			

20/05-07-01	Village Green Matters		<b>RESOLVED</b> – Parking issues at Skeeby Manor. Three white marker posts have been installed along with No Parking signs in the area, but parking has continued the VG. The previous PC had originally agreed to 12 posts to be procured for other areas – with some to be used as spares to replace damages posts. JF proposed to continue with this, NMI seconded it. Clerk to investigate obtaining marker posts and update the PC with quotes. The parking issues at Skeeby Manor will be monitored and revisited if necessary.	CLG
20/05-07-01	Village Green Matters		<b>RESOLVED</b> – Ride on grass cutters have caused damage to some of the white marker posts installed by the PC. Clerk to contact NYC to request that the grass cutters be more careful or strim around the posts.	CLG
20/05-07-01	Village Green Matters		<b>RESOLVED</b> – It was requested that the grass at Pear Tree Close (part of VG) be cut by NYC grass cutters. It hasn't previously due a resident kindly cutting it in the past. JF proposed and NMI seconded. Clerk to contact NYC to request the grass be cut at Pear Tree Close up to Rose Cottage.	CLG
20/05-07-01	Village Green Matters		<b>RESOLVED</b> – 40A & 40B Richmond Road. The VG works and tarmac areas outside of these properties have not been completed. The Planning Consent for these properties does state that certain criteria must be met before the properties can be put into full use. This criterion includes VG reinstatement and three EV charging points in the car park. Clerk to contact the developers to establish when these works are going to be carried out.	CLG
20/05-07-02	Matrix Board & Speed Watch Update		<b>RESOLVED</b> –Matrix Board did not work for a week in January but is now fully functional. A member of Melsonby PC have assisted Skeeby PC in the download of data from the Board. NYC Highways have been contacted to investigate a second mounting post so that the board can be moved. Quoted £500+vat for Highways to install a new mounting post; quoted £750+vat from SWARCO for the solar panel inc installation. Cllr Thompson offered £450 from the Locality Budget to go towards the new post. This was gratefully accepted by the PC. County Hall will contact the Clerk to apply for the funds. With approx. £3000 remaining from the funds received from Harmony Energy it was agreed to request a new post be installed by NYC and Solar Panel be ordered from SWARCO.	Clerk
			<b>RESOLVED</b> - Community Speed watch analysis is held in a spreadsheet. JF asked if this data may be useful on the website - it was agreed it would be. JF to upload ensuring GDPR compliance is upheld.	JF

20/05-07-03	Discuss the possibility of the purchase of a new laptop		<b>RESOLVED</b> – Current PC laptop is damaged and not fully operational. NIM proposed and JF seconded to purchase a new laptop for the Clerk and use the ageing laptop to download the Matrix Board data. Funds can be used from the Harmony Energy monies. Clerk to send quotes/procure.	CLG
20/05-07-04	Complaint regarding the Corner Stone at The Travellers Rest		<b>RESOLVED</b> – The Corner Stone at the Public Car Park at the Travellers Rest is raised and can create problems with cars getting grounded on it and people tripping when leaving the Pub. JF proposed the stone be chamfered to make safer, JA seconded. NIM to establish the cost of the having the works carried out and report to the PC.	NM
20/05-08-01	Review of Parish Council Policies and Governance		<b>RESOLVED</b> – The following Policies were reviewed, ratified and adopted by the PC and shall be uploaded to the website: 1) Vexatious Policy 2) Standing Orders 3) Business Continuity Plan 4) Model Council Officer Protocol	JF
20/05-09-01	Parish Councillor Training		<b>RESOLVED</b> – The procedure for pre-authorising training for Parish Councillors was discussed. To enable PCs to attend training that is held in between meetings it was unanimously agreed that this could be pre-authorised rather than wait for approval at the next PC meeting and potentially miss out on training available to them.	PC
20/05-10-01	Banking Arrangements		<b>RESOLVED</b> – The Banking Mandate has been processed with Barclays and new signatories are in place. Clerk to look into the process of paying using internet banking and establish whether there is the need for two approvals when a payment is physically being made.	
20/05-11-01	Items for the next Agenda		1) Tree limb overhanging at Springfield (under VG item) 2) Planting of the donated Rambling Rose (under VG item)	CLG
20/05-12-01	Date of next meeting		The next meetings will be held in the Jubilee village hall as below: Thurs 28th May 2026 7pm Annual Parish Council Meeting - followed by the Ordinary PC Meeting	Completed
	<u>Meeting ended at 21.25pm</u>			

Signature ..... (Chairman) Date.....